



LEICESTERSHIRE
POLICE AUTHORITY

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Meeting **AUDIT COMMITTEE**
Time/Date **THURSDAY 18 MARCH 2010 – 10.00 A.M.**
Location **MAIN CONFERENCE ROOM, POLICE HEADQUARTERS**
Officer to contact **Chris Smith - Tel: 0116 229 8984**

Issues relating to risk management, diversity, human rights and financial and legal implications have been considered for each of the reports on this agenda. Where relevant any impact in any of these areas is contained within the body of the report.

The ORCHID Risk Register is available for Members to view on-line in the Members' Library

<u>Item</u>	<u>AGENDA</u>	<u>Marked</u>
1.	Apologies	
2.	Items of Urgent Business	
3.	To receive declarations by members of any Code of Conduct Interests in respect of items on the agenda	
4.	To approve as a correct record the minutes of the Audit Committee meeting held on 10 November 2009 (<i>Enclosed</i>)	
	<u>External Audit</u>	
5.	Audit Letter 2008-09	Treasurer/ Chief Constable A
6.	Progress Report	Treasurer/ Chief Constable B
7.	Audit Plan 2009-10	Treasurer/ Chief Constable C
	<u>Internal Audit</u>	
8.	Progress Report	Treasurer/ Chief Constable D
9.	Audit Plan 2010-11 (<i>to include consideration of the evaluation of mobile data by the NPIA</i>)	Treasurer/ Chief Constable E

Reports:

10.	(i)	Budgetary Control	Treasurer/ Chief Constable	F
	(ii)	Cash, Banking, and Treasury Management	Treasurer/ Chief Constable	G
	(iii)	ITIL Self Assessment Review	Treasurer/ Chief Constable	H
	(iv)	Payroll Provider Processing	Treasurer/ Chief Constable	I
	(v)	Performance Management	Treasurer/ Chief Constable	J
	(vi)	Business Continuity Planning	Treasurer/ Chief Constable	K
	(vii)	Payroll	Treasurer/ Chief Constable	L
	(viii)	Workforce Planning	Treasurer/ Chief Constable	M

General Audit Items

11.		Audit Report & Governance Monitoring	Treasurer/ Chief Constable	N
12.		Force Risk Register	Chief Constable	O
13.		Police Authority Risk Register <i>(to include examination of a Strategic Risk: Failure to safeguard the reputation of the Police Authority in the context of critical incidents)</i>	Treasurer / Chief Executive	P
14.		Audit Committee Training – Follow Up	Chairman	
15.		Substitute Attendance at Strategic Organisational Risk Board – Thursday 22 April 2010 and Thursday 8 July 2010	Chairman	

Members

Mr D Bill
Dr S Chowdhury
Mrs W Martin
Mr D Prince
Mrs A Roberts
Mr D Snartt

Officers

Mr R Swinfield (Chief Executive)
Mr C Smith (Treasurer)
Mrs L Salmon (Members' Services Officer)

Representatives from the Force

Mr P Dawkins (Finance Director)
Mrs R Gilbert (Head of Finance)