



LEICESTERSHIRE
POLICE AUTHORITY

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Meeting **AUDIT AND RISK COMMITTEE**
Time/Date **THURSDAY 2 DECEMBER 2010 – 2.00 P.M.**
Location **MAIN CONFERENCE ROOM, POLICE HEADQUARTERS**
Officer to contact **Chris Smith - Tel: 0116 229 8984**

Issues relating to risk management, diversity, human rights and financial and legal implications have been considered for each of the reports on this agenda. Where relevant any impact in any of these areas is contained within the body of the report.

AGENDA

<u>Item</u>	<u>Report of</u>	<u>Paper Marked</u>
1. Apologies		
2. Items of Urgent Business		
3. To receive declarations by members of any Code of Conduct Interests in respect of items on the agenda		
4. To approve as a correct record the minutes of the Audit Committee meeting held on 07 September 2010 (<i>Enclosed</i>)		

Part A – Reports for Decision or Scrutiny

General Audit Items

5. Committee Functions and Rolling Work Programme	Treasurer	A
6. Police Authority Risk Register	Treasurer	B
7. Examination of specific risk – staffing changes in the PA Secretariat (Risk PA 602 refers)	Treasurer	C
8. Force Risk Register	Chief Constable	D

Part B – Reports for Approval

<u>Item</u>		<u>Report of</u>	<u>Paper Marked</u>
<u>External Audit</u>			
9.	Progress Report	Treasurer / Chief Constable	E
<u>Internal Audit</u>			
10.	Progress Report including presentation of six audit reports: i. Management Information (MOPI) ii. Capital Projects iii. General Ledger iv. Payroll (incl. pensions and expenses) v. Key Financial Controls vi. Cabling Security	Treasurer/ Chief Constable	F
11.	Audit Plan 2011-12: First draft	Treasurer Chief Constable	G
12.	Audit Report & Governance Monitoring	Treasurer/ Chief Constable	H

Members

Dr S Chowdhury
Mrs W Martin
Mr J Orson
Mr B Page
Mr D Prince
Mrs A Roberts

Officers

Mr C Smith (Treasurer)
Mrs L Salmon (Members' Services Officer)

Representatives from the Force

Mr G Fraser (T/Deputy Chief Constable)
Mr P Dawkins (Finance Director)
Mrs R Gilbert (Head of Finance)