

## **LEICESTERSHIRE POLICE AUTHORITY**

### **Minutes of the Police Authority Annual General Meeting held at Leicestershire Police Headquarters, Enderby on Monday 28 June 2010**

#### **Present**

Mr D Bill, Mr P Brown, Dr S Chowdhury, Mr I Desai, Mr U Dholakia, Dr S Hill, Mrs W Martin, Mr P Newcombe, Mr J Orson, Mr B Page, Mr D Prince, Mr T Render, Mrs J Richards, Mrs A Roberts and Mr B Roper.

#### **Officers**

Mr R Swinfield (Chief Executive), Mrs A Perry, (Deputy Chief Executive), Mr C Smith, (Treasurer), Mr S Fraser (Performance Analyst) and Mrs S Hoare (Engagement and Communications Officer).

#### **Representatives from the Constabulary**

Mr S Cole (Chief Constable), Mr G Fraser (T/Deputy Chief Constable), Mr P Dawkins, (Director of Finance), Ms A Naylor, (Director of Human Resources) and Ms W Yeadon, (T/Assistant Chief Constable).

#### **46/10. Election of Chairman**

The Chief Executive stated that two valid nominations had been received in accordance with the Authority's Standing Orders, for the position of Chairman, namely Mr Roper and Mr Orson, and therefore a vote would be held.

A secret ballot was undertaken in which Mr Roper received 9 votes and Mr Orson received 6 votes. The Chief Executive therefore announced that Mr Roper had been duly elected as Chairman of the Authority for the forthcoming year.

#### **Mr B Roper – in the Chair**

*Mr Roper thanked colleagues for their support. He thanked Mr Byron Rhodes for the leadership he had shown during his time as Chairman of the Authority and also gave his thanks to Mr Snartt and Mr Naylor for their contribution to the Authority during their time as members. The Chairman made reference to the role Mr Orson undertook at the County Council which would bring added value to the work of the Authority.*

*The Chairman welcomed Mr Desai, Mr Newcombe, Mr Page and Mrs Richards to their first meeting of the Authority.*

Members requested a private meeting of members only be convened within the next four weeks.

#### **47/10. Election of Vice Chairman**

The Chief Executive stated that in accordance with the Authority's Standing Orders Dr Sarah Hill had been nominated for the position of Vice Chairman. There being no further nominations he declared Dr Hill duly elected as the Authority's Vice-Chairman for the forthcoming year.

#### **48/10. Apologies**

Apologies were received from Mrs Newton and Mr Greaves.

**49/10. Items of Urgent Business**

There were no items of urgent business.

**50/10. Declarations of Code of Conduct Interests**

The Chairman invited members who wished to do so to make declarations of any Code of Conduct interests in respect of items on the agenda for the meeting.

Dr Hill and Mr Orson declared a personal, non-prejudicial, interest in Paper F on the agenda due to holding shotgun certificates.

Mrs Martin declared a personal prejudicial interest in Paper P on the agenda due to a recruitment process in which she may take part.

No further declarations were made.

**51/10. Minutes of the Police Authority Meeting held on 27 April 2010 and the Appointments Committee Meetings held on 18 December 2009, 23 February 2010, 26 April 2010 and 9 June 2010.**

The minutes of the Police Authority meeting held on 27 April 2010 and the Appointments Committee meetings held on 18 December 2009, 23 February 2010, 26 April 2010 and 9 June 2010, having been previously circulated, were confirmed as correct records and duly signed.

**52/10. Chief Constable's Update**

The Chief Constable informed members of the following:-

- There had been no murders in the Force area since the last meeting of the Authority. In respect of the murder that took place on 8 March a man had been arrested and charged and regarding the murder that took place on 31 March a man had been charged.
- Child Rescue Alert had been launched.
- Two men had been convicted for the murder of Vina Patel.
- The Summer drink/drive campaign, 'Don't Let The Side Down', launched in June had seen 77 arrests.
- The first ever live webchat on the Force website had been launched.
- A national award had been received by a PSCO in Wigston for his work on community safety and the Police Support Volunteer Team had received an award for their work on distraction crime reduction.
- 'Stamp It Out' campaign had been launched to drive out hate crime.
- On 18 June a seizure of Class A drugs took place in Leicestershire. The value of the seizure was a street value of £5m which was the largest in the history of the Force. Two men had been charged.
- A man had been charged with the robbery of a jewellers in Belgrave Road.
- There was a continuing investigation into a road traffic accident on Lubbethorpe Way where a 12-year old girl had been killed.
- A meeting of all Chief Constables took place with the Prime Minister, Home Secretary and Policing Minister on 21 June at Downing Street. Feedback from this would be provided at the ACPO/APA Conference later in the week.
- During the England football match in the World Cup on Sunday call volumes dropped by 21% compared to a normal Sunday and rose by 55% following the end of the match. Likewise there was a 240% increase in the volume of 999 calls received during this period. Extra staff were on duty to deal with the demand.

- A decision had been made to pay Special Priority Payments to officers on call only. Second and third tier payments would be suspended for the time being.

The Chief Constable thanked Wendy Yeadon and Chris Garnham for their work in the roles of Temporary Assistant Chief Constables. He added that from 5 July the Chief Officer Group would run with three ACPO posts only for a trial period, however he stated that should this not prove to be feasible he would reserve the right to revert back to four ACPO posts in the future.

It was RESOLVED to note the oral report.

**53/10. Performance Report 1 April 2010 to 31 May 2010**

The Authority considered a report of the Chief Constable informing members of Force performance against targets since 1 April 2010. A copy of the report marked 'A' is filed with the minutes.

The T/Deputy Chief Constable stated that black men were 7 times more likely to be stopped and search in the Force area than their white counterparts. He added that the Force were working with the National Policing Improvement Agency to understand this problem. The T/Deputy Chief Constable stated that the Force response to the Equality and Human Rights Commission enquiry into stop and search would be shared with the Authority.

In response to a question regarding domestic burglary, the T/Deputy Chief Constable stated that various levels of Operation Consequence had been put in place including weekly meetings of intelligence officers from each BCU and monthly assessments of resource activity at Force level.

Members requested that future reports include an explanation under 3.1 so the public were aware that this was a result of no recruitment currently taking place.

It was RESOLVED to note the contents of the report.

**54/10. Efficiency Plan 2008/11**

The Authority considered a joint report of the Chief Constable and Treasurer updating members on the Efficiency Plan 2008/11. A copy of the report marked 'B' is filed with the minutes.

The Treasurer stated that traditionally non-cashable savings were identified but that there would now be a move towards cash savings in the future. He added that the results of the Comprehensive Spending Review would be announced on 20 October 2010.

In response to a question the Director of Finance stated that £30k was spent by the Force on private security which was for the Headquarters site only. He added that this had reduced from £66k due to changes regarding reduced hours and weekend arrangements.

Members requested that further information be provided on costs of litigation paid by the Constabulary.

The Chief Constable stated that uniformed ACPO officers were eligible for bonuses but to date none had been accepted on principle.

It was RESOLVED to note the contents of the report.

**55/10. Management of Critical Incidents**

The Authority considered a joint report of the Chief Constable and Treasurer updating members of the management of critical incidents by Leicestershire Constabulary. A copy of the report marked 'C' is filed with the minutes.

The T/Deputy Chief Constable stated that the Force would accommodate whatever arrangements the Authority requested for the purposes of scrutiny.

It was RESOLVED to note the contents of the report.

**56/10. Statement of Accounts 2009/10**

The Authority considered a joint report of the Chief Constable and Treasurer seeking members' approval for the statement of accounts for the financial year 2009/10. A copy of the report marked 'D' is filed with the minutes.

The Director of Finance stated that the loan outstanding to Leicestershire County Council was in the region of £3.5m.

In response to a question the Director of Finance stated that the reserves outlined on page D-51 of the report provided a snapshot in time and that some funding crossed over from one financial year to the next. He added that external auditors had not raised any issues in regard to reserves and that the detail of the reserves would be shared with members of the Strategic Financial Planning Group.

In response to a question regarding the number of vehicles in the Force fleet, the Director of Finance stated that the statement of accounts was a snapshot and captured the number of vehicles in the fleet cycle at that time. He added that the Force actually had 39 vehicles less compared to March 2009 and that the Force had the lowest fleet and transport costs compared to similar Forces.

The Chief Executive stated that the Authority's Standards Committee had considered the Code of Corporate Governance and were happy with it.

It was RESOLVED to approve the Statement of Accounts for 2009/10.

**57/10. Your Views Staff Survey**

The Authority considered a report of the Chief Constable providing information about progress in relation to the implementation of the Your Views Staff Survey and how the issues identified within the results were being addressed. A copy of the report marked 'E' is filed with the minutes.

The Chief Constable stated that Stage 2 of the survey would take place during July and that further information on the actions taken would be reported to the Human Resources Committee.

It was RESOLVED to note the contents of the report.

**58/10. Provision of Firearms Licensing**

The Authority considered a report of the Chief Constable informing members of the current procedures in place for firearms licensing within Leicestershire Constabulary. A copy of the report marked 'F' is filed with the minutes.

It was RESOLVED to:

- (a) support both the internal review and the Peer review of Firearms licensing; and
- (b) note the national review taking place and to receive a further report updating the Authority on the learning from this process.

**59/10. Policing Pledge – HMIC Inspection Report**

The Authority considered a report of the Chief Constable informing members of progress in relation to implementation of the Policing Pledge and how the issues identified within the HMIC report were being addressed. A copy of the report marked 'G' is filed with the minutes.

It was RESOLVED to note the:

- (a) progress made in relation to the HMIC Post Inspection Development Plan; and
- (b) impending HMIC inspection expected in Summer 2010.

**60/10. Recommendations – Operation Teak Action Plan**

The Authority considered a report of the Chief Constable recommending the formal closure of the Operation Teak Action Plan on the basis that outstanding actions were now part of mainstream business or were being taken forward as part of the strategic development of the Force. A copy of the report marked 'H' is filed with the minutes.

The T/Deputy Chief Constable stated that all partners had now signed up to a local definition of vulnerability. He added that D/Supt Ball had undertaken a review, the report of which would be shared with members at a future date.

The Chief Constable stated that a 'debrief proforma' to record issues members may identify from their visits around the Force would be helpful to feedback whether or not cultural changes were being embedded.

It was RESOLVED to:

- (a) note the work undertaken which will now form part of mainstream business or be taken forward as part of the strategic development of the Force, and
- (b) agree to close the Operation Teak Action Plan.

**61/10. Constabulary Equality Scheme 2009-2011 Police Authority Equality Scheme 2009-2011 – Updates and National Developments**

The Authority considered a joint report of the Chief Constable and Chief Executive informing members of progress of the Leicestershire Constabulary Equality Scheme and the Police Authority Equality Scheme and informing of national developments. A copy of the report marked 'I' is filed with the minutes.

The Chief Constable informed members that his response to the Equality and Human Rights Commission enquiry into stop and search would be shared with members.

It was RESOLVED to approve the progress of the equality and diversity work referred to in the report.

*At this stage Mr Dholakia left the meeting.*

**62/10. Police Authority Development Programme**

The Authority considered a report of the Treasurer updating members of progress to date in implementing the Police Authority Development Programme Action Plan. A copy of the report marked 'J' is filed with the minutes.

The Treasurer stated that work on the governance strand would start during the Summer. He encouraged members to visit the Metropolitan Police website entitled 'Met Forward' which contained some useful information.

The Chairman of the Audit Committee stated that the Committee had voiced their concerns regarding the 21 actions which had not yet commenced, 9 of which were in relation to governance. He added that there was a substantial risk that this programme of work would not be delivered.

It was RESOLVED to note the contents of the report.

**63/10. HMIC Inspection on Anti Social Behaviour (ASB)**

The Authority received a report of the Chief Constable updating members in relation to the recent HMIC Inspection of Anti Social Behaviour (ASB). A copy of the report marked 'K' is filed with the minutes.

The T/Assistant Chief Constable stated that many of the areas identified in the draft report had already been addressed by the Force. She added that a proportionate and prioritised approach would be adopted when the final report was received.

It was RESOLVED to note the content of the report.

**64/10. Police Authority Communications Strategy**

The Authority received a report of the Chief Executive seeking members' approval for a Police Authority Communications Strategy. A copy of the report marked 'L' is filed with the minutes.

It was RESOLVED to approve the Communication Strategy and schedule of activity appended to the report.

*At this stage Mr Brown left the meeting.*

**65/10. Sub-Regional Collaboration Update**

The Authority received a report of the Chief Constable outlining the position in relation to collaborative arrangements between Leicestershire Constabulary and Northamptonshire Police. A copy of the report marked 'M' is filed with the minutes.

The Chief Constable stated that in future this work would be addressed through the regional governance structure.

It was RESOLVED to note the contents of the report and acknowledge that the Chief Constable and Strategic Financial Planning Group should continue to oversee and scrutinise the collaborative arrangements and the specific business cases.

**66/10. Regional Collaboration - Update**

The Authority received an oral report of the Chief Executive updating members on developments with regional collaboration. A copy of the East Midlands Police

Authorities Joint Committee (EMPAJC) 'Heads of Agreement' was tabled, a copy is filed with the minutes.

The Chief Executive mentioned two issues that had arisen from the last meeting of EMPAJC; one being the new 'Heads of Agreement' document which had two amendments as follows:-

- Para 9 – amended to reflect new statutory provisions which have been introduced.
- Oversight of the East Midlands Special Operations Unit.

The Chief Executive stated that an exempt item regarding the joint estate had been discussed at the meeting and that subsequently a further report on this issue had been received and would be distributed to members.

It was RESOLVED to:-

- (a) approve the 'Heads of Agreement' document'; and
- (b) delegate to the Treasurer, in consultation with the Chairman and Vice-Chairman to determine whether or not to proceed further with the joint estate issue.

#### **67/10. Audit Committee Annual Report**

The Authority received a report of the Treasurer presenting the report of the Audit Committee for 2009-10. A copy of the report marked 'N' is filed with the minutes.

The Chairman of the Audit Committee stated that a small group of members would work with the Treasurer and Chief Executive to amend the Authority's Risk Register and to link the risks to the Police Authority's seven priorities. He added that when this work was complete a further report would be presented to the Authority for comment.

The Chief Constable informed members that he was the ACPO lead on vetting.

It was RESOLVED to note the contents of the report.

#### **68/10. Programme of Meetings**

The Authority received a report of the Chief Executive proposing a schedule of meeting dates from 1 February 2011 until 31 January 2012. A copy of the report marked 'O' is filed with the minutes.

Members made the following comments:-

- Member Discussion and Development days be scheduled for 9 am to 5 pm. with a maximum of 1 hour for lunch. Programmes for the day to be compiled to ensure time was used effectively.
- An overall plan of work and activity to be in place with deadlines.
- An extra half day meeting should be scheduled in every 6 weeks to deal with ad hoc issues which could be cancelled if not required.
- Refreshments provided needed to be as cost effective as possible.
- A date for a further Members' Awayday be identified.
- Informal meetings with the Chief Officer Group be included.

The Chief Executive stated that members thoughts on a future programme of meetings and dates could form part of the googlegroup discussions. He added that following this a further report could be presented to the Finance and General Purposes Committee at their meeting in August/September.

It was RESOLVED to defer the programme of meetings.

*At this stage Mrs Martin left the room.*

**69/10. Independent Member Selection 2011**

The Authority received a report of the Chief Executive outlining the process to appoint an Independent Member with effect from 1 April 2011. A copy of the report marked 'P' is filed with the minutes.

The Committee RESOLVED to:

- (a) appoint the Vice-Chairman, Mr Brown and Mr Bill to the Appointments Committee for the purpose of filling this vacancy, with Mr Dholakia in reserve;
- (b) agree that two of those three members serve on the first stage Selection Panel together with Mr Norledge; and
- (c) authorise the Chief Executive in consultation with the Vice Chairman to undertake all the necessary steps relating to the appointment.

*The Chief Constable, T/Deputy Chief Constable, T/Assistant Chief Constable, Director of Human Resources, Director of Finance, Engagement and Communications Officer and Performance Analyst left the meeting.*

*Mrs Martin returned to the meeting.*

**70/10. Exclusion of the Public and Press**

It was RESOLVED that under Section 100A of the Local Government Act 1972 the public, including the press, be excluded from the meeting during consideration of the following items on the grounds specified on the agenda.

*At this stage the Treasurer left the meeting.*

**71/10. Recruitment of Treasurer**

*(Exempt by virtue of paragraph 1 of Part 1 of Schedule 12A to the Act – information relating to any individual)*

The Authority considered an oral report of the Chief Executive regarding the recruitment for a Treasurer to the Authority from 1 January 2011.

Members commented that an individual should be in place to undertake the role independent from the Force and that consideration needed to be given to the expertise required for the role.

It was RESOLVED to delegate to the Chief Executive, in consultation with the Chairman and Vice-Chairman, to consider the issue and report back on proposals.

**CHAIRMAN**

2.00 p.m. – 4.33 p.m.

28 June 2010