

LEICESTERSHIRE POLICE AUTHORITY

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Meeting **POLICE AUTHORITY**

Date **TUESDAY 27 JANUARY 2009 –2.00 P.M.**

Report of **TREASURER**

Subject **INTERNAL AUDIT CONTRACT**

Purpose of Report

1. To seek approval to the arrangements for accepting a tender for the provision of internal audit services to the Authority.

Background

2. On 11 December 2007 the Finance and General Purposes Committee resolved to collaborate with other police authorities in tendering for internal audit services from 1 April 2009.
3. Of the East Midlands authorities Leicestershire, Nottinghamshire and Northamptonshire will join in April 2009, as will Bedfordshire. Derbyshire and Lincolnshire have the option to join when their current contracts expire over the next two years.
4. The contract will be for five years, and is being tendered on our behalf by Northants Police Procurement Department. Selected firms were invited to tender under a mini tender procedure via the Eastern Shires Purchasing Organisation (ESPO) Contract for Consultancy Framework.

Process:

5. Five tenders were received, and assessed by an Evaluation Board of six Treasurers on 13 January.
6. As a result of that evaluation, three tenderers were invited to make presentations to representatives of each Police Authority on 29 January. Leicestershire are to be represented by the Treasurer and the Chairman of the Audit Committee, Mr Prince.

Conclusions:

7. Immediately upon appointment it will be important for the successful tenderer to conduct an Audit Needs Assessment in order to produce an audit plan for 2009-10.
8. In view of the short timescale the Authority is requested to delegate acceptance of a tender to the Treasurer in consultation with the Chairman of the Audit Committee.

Recommendations

9. It is recommended that acceptance of a tender is delegated to the Treasurer in consultation with the Chairman of the Audit Committee.

Background Papers

Mini-Tender Specification and SLA
Tender submissions from selected firms

Implications

Financial: provision exists within the revenue budget for the cost of internal audit services. Legal: none. Diversity: none. Risk Management: none

Officers to Contact

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