



Leicestershire Constabulary

Project Management

CSR Projects Update Report

CSR Period	CSR2
Date	14/11/11
Update Period Covered	18/10/11 to 15/11/11
Reporting To	SPCB

CSR PROJECTS UPDATE REPORT

ACTIVITIES UPDATE

Please include the following:

- For **LOW RISK** projects - an activity update is only required if the activity is considered significant or if the activity that has taken place has varied significantly from what was originally planned
- For **HIGH RISK** projects - an activity update is required for all activities completed in this update period

Project Title	Description of Activity	Date Undertaken
Project 39 – Intelligence Research Centre	Agreement received for project implementation from Executive Group New role profiles created for evaluation. Detailed timeline created	7 th November 2011 15 th November 2011
Project 43 - Modernise Investigative Services	Communication/consultation with affected officers with regards to modernisation Officer preferencing requested	Early November 2011
Project 47 - Replacement Door Access System	Continuation of research to inform the Outline Business Case. Clustering event held.	2 nd November 2011 9 th November 2011 17 th November 2011
Project 003 and Project 27 - Modernisation of LIU	Recruitment exercise for Investigative Support Assistants	Assessment day 7 November 2011 Interviews w/c 14 November

and Safeguarding		
Project 006 – Streamline IOM	Developed in consultation with stakeholders a new streamlined process for referral routes into offender management	15 th October 2011
Project 024 – CMC post moderniation	Project Manager meets with all PCs in CMD to identify which are eligible for natural retirement in next 18 months and also to identify any current restricted PCs who may wish to be moved. This was to help identify number of posts which could be modernized	18 th September to 15 th October 2011

MILESTONE UPDATE

Please include the following:

- All project milestones due to be reached in this project update period
- The date each milestone was achieved, where applicable
- The reforecast date for each milestone that is missed, where applicable

Project Title	Anticipated Milestone	Date Achieved	Date Reforecast (if not achieved)	Reason not achieved (if applicable)
Review of Custody (Project 011)	3 Custody Suite model introduced	Nov 2011		
Review of Custody (Project 011)	Reduction of posts to 30 Custody Sgts and 40 Detention Officers	Nov 2011		
Review of Custody	Increase in Custody	Nov 2011		

(Project 011)	Inspectors to 7			

FINANCE UPDATE

Please include the following:

- Any planned costs incurred by any project in this update period
- Any unplanned costs incurred by any project in this update period

Project Title	Description of cost incurred	Actual cost (£)	Anticipated cost (£) (where applicable)	Reason for difference

RISK UPDATE

Please include the following:

- Any new risks identified at individual project level
- Any significant developments to risks already identified at individual project level

Project Title	Description of Risk	Risk Value	Risk Proximity	Action to manage risk

ISSUE UPDATE

Please include the following:

- Any new issues identified at individual project level
- Any significant developments to issues already identified at individual project level

Project Title	Description of Issue	Issue Value	Action to manage Issue	Current Status

ACTIVITIES PLANNED FOR NEXT UPDATE PERIOD

Please include the following:

- For **LOW RISK** projects – a planned activity update is only required if the activity planned is considered significant

- For **HIGH RISK** projects - an activity update is required for all planned activities in this update period

Project Title	Description of Activity
Project 001 and Project 005	Paper being presented from Inspector O'Neill to the Executive Group on 9 th December 2011 for a decision as to an agreed way forward.
Project 006	Meeting with BCU C/Supts on 23 rd November 2011 to agree the new streamlined process and get it signed off. Also to be agreed is which BCU will be able to sacrifice one IOM PS post once IOM hubs are centralized
Project 024	Updated detailed business case to be presented at December Change Board with precise number of posts CMC are prepared to modernize without impacting on business continuity

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