



Report to the East Midlands Police Authorities' Joint Committee

Meeting Date: 17 June 2010

Report Title: Project Commissioning and Lifecycle

1. Sponsor of paper

Peter Goodman, DCC East Midlands

2. Reason for report

To set out how future projects will be commissioned and delivered in the East Midlands Police Collaboration Programme.

3. Recommendations

For the information of members of the EMPAJC.

4. Detail and analysis

Following the appointment of DCC Goodman (DCC East Midlands), the East Midlands Police Collaboration Team (EMPCT) is refining its approach to programme and project management. The three drivers for this are:

- 4.1 Whilst historically the Collaboration Programme has addressed the Protective Services gaps identified by HMIC Denis O'Connor in 2005¹, there is a growing recognition that future collaborative activity will address a wider range of work across crime, specialist operations and business change.
- 4.2 The introduction of the Deputy Chief Constables' Programme Board as the primary programme management forum, responsible for commissioning, resourcing, driving and delivering projects.
- 4.3 A clear future focus on four benefit domains:
 - Cost reduction
 - Productivity improvement (efficiency),
 - Increased capacity, and
 - Risk reduction.

To provide effective management of the programme it is important that future projects are quickly and efficiently researched such that the DCC Programme Board can determine whether to commission a project, appoint a Single Responsible

¹ http://www.hmic.gov.uk/SiteCollectionDocuments/Thematics/THM_20050912.pdf



East Midlands Police Collaboration

Derbyshire Leicestershire Lincolnshire Northamptonshire Nottinghamshire

Officer, allocate resources and include the project within the Collaboration Programme.

Appendix A sets out a flow diagram that illustrates how this commissioning process operates, commencing with a proposal for collaboration, the commissioning process and leading into project management.

Central to the commissioning process is the development of an Outline Business Case (OBC). This report is an early, short, sharp assessment of the project to include:

- Description of function or service
- Current service arrangements, including all associated risks & dependencies
- Current financial standing
- Collaboration options for change & recommendation
- Benefits
- Proposed action plan & timescale.

Once agreed by the DCC Programme Board, the OBC will be developed into a full business case for the project, as directed by the SRO. It is intended that copies of supported OBCs will be provided to the Collaboration Board.

The consequence of the commissioning process, as outlined above, is that the Collaboration Board can expect to receive outline business cases, progress reports, programme overviews and project closure reports such that the Board, and thereafter the EMPAJC, can discharge its responsibility to provide strategic overview, scrutiny and direction to the Collaboration Programme.

5. Implications (complete as appropriate)

Financial -Nil

Legal – These arrangements will ensure that appropriate S.23 and/ or S.23A Police Act 1996 (as amended) agreements as put in place as projects mature and deliver collaborative services.

Diversity -Nil

Human resources - Nil

Consultation / communication –These arrangements will provide an appropriate level to transparency, both externally to the public, and internally, to key stakeholders, such as staff associations.

Risk - Nil

Policy / procedure – Section 4 outlines the procedural changes required to commission and deliver collaboration in the region.

Other - Nil

6. Exemptions - No

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