

**POWERS DELEGATED BY
LEICESTERSHIRE POLICE AUTHORITY
TO IT'S OFFICERS**

Nb. Delegations to officers that would last less than 6 months do not appear here.

**CHIEF EXECUTIVE AND MONITORING OFFICER
DELEGATIONS AND APPOINTMENTS**

PROPER OFFICER APPOINTMENTS:
Appointment as proper officer for: s. 100B, C and F Local Government Act 1972 (access to information duties concerning inspection of reports and minuting) s. 229(5) LGA72 (certifying copy documents) s. 234(1) LGA72 (authenticating documents) sched 12 para 4(2)(b) signing summons to authority meeting) sched. 12 para 4(3) receipt of address to which meeting summons be sent) s41 LGMPA76 (certification of minutes)
Monitoring Officer in legislation (Local Government and Housing Act 1989 and Local Government Act 2000)
GENERAL POWERS:
The members' allowances scheme contains powers exercisable by the Chief Executive
The financial regulations contain powers exercisable by the Chief Executive
The procedural standing orders contain powers exercisable by the Chief Executive
The contract standing orders contain powers exercisable by the Chief Executive
Take any action incidental to, or to give effect to, decisions taken by the Authority
In consultation with the Chairman, respond to issues in respect of which the Authority is a consultee
In consultation with the Chairman, instruct counsel or solicitors
Keep any statutory register within his/her sphere of responsibility
Incur normal expenditure up to the limit of provision within budgets under his/her control, subject to compliance with contract standing orders and financial regulations
Invite and accept tenders or quotations for contracts, subject to compliance with contract standing orders and financial regulations
Authorise another officer to exercise his/her delegated powers (except this one)
SPECIFIC POWERS:
In consultation with Publications Panel, finalise content of the Authority's statutory publications

In consultation with Publications Panel and Deputy Chief Constable, agree all aspects of Local Policing Summary (F&GP min 22/05 23 August 2005)
In consultation with chairman, agree member conference attendance in accordance with criteria set out at minute 840 of 10dec03
Take any necessary steps on behalf of the Authority as data controller pursuant to the Data Protection Act 1998
Modify the list of politically restricted posts and give any certificate of opinion under s.3 Local Government and Housing Act 1989
In consultation with chairman, approve attendance of lay visitors at conferences
In consultation with chairman, agree the subject matter for members' discussion days
In consultation with Chairman of Police Authority and HR Committee, select Appointments Committee for ACPO appointments
In consultation with Chairman make nominations for APA Policy and Network meetings, external appointments and in-year appointments through change of membership (min 40/08 PA 23 April 2008)
In consultation with Chairman and Chief Constable, any urgent decision concerning a forfeiture of police pension case
Fix fees for copies of documents
In consultation with Chairman, agree changes of membership of committees or panels where members wish to swap with each other
Various Police Pension delegations to Chief Executive, CC and HRD (PA 28 April 2005)
In consultation with the Chief Constable and the Authority member of the relevant CDRP, power to take steps required of the Police Authority under sections 19-22 of the Police and Justice Act 2006 (min 14/07 of PA 25 January 2007)
In consultation with Chairman of the Professional Standards Committee decide any administrative issues arising from appeals to a Police Appeals Tribunal
In consultation with Chairman of the Standards Committee decide that an allegation falls outwith the Standards Committee's remit if appropriate.
Revise from time to time the 'Protocol for Handling Complaints of Member Misconduct'.
Make temporary or acting ACPO appointments in consultation with Chairman (min 93/08 of PA 29 October 2008)
Appoint Standards Committee Lay Members on a temporary basis (min 78/08 of PA 29 October 2008)
Appoint Lay Misconduct Members on a temporary basis (min 78/08 of PA 29 October 2008)

TREASURER DELEGATIONS

The contract standing orders contain powers exercisable by the Treasurer
The Financial regulations contain powers exercisable by the Treasurer
Make “stage 2 decisions” pursuant to the Police Pensions internal disputes resolutions procedure
Take steps to provide adequate and effective internal audit for the Authority
Sign bank mandates for the Authority
With the Force Finance Director, operate transfer of funds and deal with transactions re East Midlands Special Operations Unit
With the Force Finance Director, jointly sign letters of authority to the Authority’s bank

CHIEF CONSTABLE DELEGATIONS

The contract standing orders contain powers exercisable by the CC
The Financial regulations contain powers exercisable by the CC and force officers
Deal with the appeals against Force medical officer’s findings relating to ill-health and injury pensions (in particular the Protocol for the Management of Ill-Health for Police Officers contains delegated powers)
All powers of the Authority under the Police Property Regulations 1997 (disposing of property coming into possession of police) and distribute resultant fund in accordance with criteria (see minute 311 of 07apr98)
Enter sponsorship agreements in accordance with policy, subject to six-monthly reporting to the Authority
Responsibility for all aspects of police support staff within his direction and control, save appeals for dismissal
All the Chief Constable’s property delegations are set out in Table 1 below
Various Police Pension delegations to Chief Executive, CC and HRD (PA 28 April 2005)
All powers of the Authority except those delegated to Treasurer or Chief Executive and except the following: <ul style="list-style-type: none"> (i) agreement of the contents of the local policing plan; (ii) determination of local objectives and the monitoring of performance; (iii) agreement of the contents of the annual report; (iv) appointment and remuneration of Chief Officers; (v) consideration of formal complaints against, and the discipline of, Chief Officers; (vi) acting as an appeal body for dismissals of police support staff; (vii) publication of performance indicators as required by the Local Government Act 1992; (viii) determining the annual revenue and capital budgets, including the setting of

	the precept;
(ix)	agreeing and monitoring the effectiveness of the Community Consultative arrangements;
(x)	consideration of reports by the internal and external auditors;
(xi)	consideration of reports by Her Majesty's Inspector of Constabulary;
(xii)	keep themselves informed of the manner in which complaints from members of the public against members of the Force, are dealt with;
(xiii)	the Authority's role under the Crime and Disorder Act 1998.

OTHERS' DELEGATIONS

Force Finance Director - the contract standing orders contain powers exercisable by the FFD
Force Finance Director - the financial regulations contain powers exercisable by the FFD
Various Police Pension delegations to Chief Executive, CC and HRD (PA 28 April 2005)

TABLE 1 – Showing which property decisions are to be taken by the Police Authority or by the Chief Constable (“CC”) on its behalf

	In the CC's view, urgent	In the CC's view, not urgent
Sale of land or buildings	CC, provided the matter is reported to the Authority as soon as practicable	Police Authority
Purchase of land or buildings	CC, provided the matter is reported to the Authority as soon as practicable	Police Authority
acquisition of any interest in land or buildings (including lease, right of way, right to enter etc.) where the term is 3 years or more	CC, provided the matter is reported to the Authority as soon as practicable	Police Authority
Grant of any interest in land or buildings (including lease, right of way, right to enter etc.) where the term is 3 years or more	CC, provided the matter is reported to the Authority as soon as practicable	Police Authority
acquisition of any interest in land or buildings (including lease, right of way, right to enter etc) where the term is less than 3 years	CC	CC

Grant of any interest in land or buildings (including lease, right of way, right to enter etc) where the term is less than 3 years	CC	CC
Property management of any sort (other than indicated elsewhere in this table)	CC	CC
Sale of Police Houses [min 52/04 F&GP 6dec04]	CC	CC
Approve leases of 10 years or less regarding ariel masts [min 18/08 F&GP 18aug08]	CC	CC